



Recruitment Advertisement

Position: IT Systems & Network Officer

Company: NIRO Company Limited

Location: Banjul International Airport, Yundum – The Gambia

Department: Information Technology

Reports To: Head of Finance & Administration

Position Summary

NIRO Company Limited is seeking a competent IT Systems & Network Officer responsible for managing the company's Local Area Network (LAN), CCTV surveillance systems, IT infrastructure, and operational software platforms.

The successful candidate will ensure continuous availability, security, and reliability of IT systems supporting the company's aviation services, ground handling operations, inflight catering systems, and administrative functions.

Key Responsibilities

1. Network Infrastructure Management

- Install, configure, and maintain Local Area Network (LAN) infrastructure, including switches, routers, firewalls, and wireless access points.
- Monitor network performance and ensure high availability and security of data communication systems.
- Troubleshoot connectivity issues and implement solutions to minimize downtime.
- Manage IP addressing, network segmentation, and bandwidth allocation.

2. CCTV & Security Systems

- Install, maintain, and monitor CCTV surveillance systems across NIRO facilities.
- Ensure proper operation of video recording systems, cameras, and monitoring software.
- Troubleshoot hardware and software faults related to surveillance infrastructure.
- Coordinate with security personnel to ensure reliable monitoring and incident recording.



3. Systems Administration

- Maintain company servers, workstations, printers, and IT equipment.
- Manage user accounts, permissions, and access controls.
- Implement data backup, disaster recovery, and cybersecurity measures.
- Ensure operating systems and software are updated with the latest security patches.

4. Software Support

- Provide technical support for company software applications, including operational systems used in:
 - Ground handling operations
 - Inflight catering management
 - Accounting and administrative software
- Assist in deployment and maintenance of new IT solutions and software platforms.

5. Technical Support

- Provide IT support to staff across departments.
- Diagnose and resolve hardware and software issues.
- Install and configure computers, printers, scanners, and other devices.

6. IT Asset Management

- Maintain an inventory of all IT hardware and software assets.
- Recommend upgrades and improvements to IT systems and infrastructure.

7. Documentation & Compliance

- Maintain documentation for network architecture, system configurations, and IT procedures.
- Ensure compliance with data protection and cybersecurity best practices.

8. Qualifications & Requirements

Education

- Bachelor's Degree or Diploma in Information Technology, Computer Networks, Computer Science, or related field.

Experience

- Minimum 3–5 years experience in IT infrastructure management.



Technical Skills

Strong knowledge of:

- Local Area Networks (LAN) and TCP/IP networking
- Routers, switches, and firewall configuration
- CCTV surveillance systems and IP camera networks
- Windows and Linux server environments
- Network troubleshooting and diagnostics
- Cybersecurity and data protection practices
- Backup and disaster recovery systems

Additional Skills

- Strong problem-solving and analytical skills
- Ability to work independently and under pressure
- Good communication and documentation skills
- Ability to support mission-critical operational environments

Preferred Certifications (Advantage)

- Cisco Certified Network Associate (CCNA)
- CompTIA Network+
- Microsoft Certified Professional
- Cyber Security or Network Security certifications

Key Competencies

- IT Infrastructure Management
- Network Security
- System Troubleshooting
- CCTV & Surveillance Systems
- IT Project Support
- Technical Documentation

How to apply

- An application letter
- Recent Curriculum Vitae
- A photocopy of Gambian identification card, and academic documents.

The deadline for submitting application documents is April 19, 2026. Please send your application documents in one scanned PDF document to recruitment@niro.gm